

**AFTER SCHOOL  
VAN TRANSPORTATION PERMISSION SLIP**

SCHOOL: \_\_\_\_\_

DISMISSAL TIME: \_\_\_\_\_ GRADE \_\_\_\_\_

DAYS REQUIRING PICK UP (PLEASE CIRCLE) M T W TH F

STARTING DATE: \_\_\_\_\_

CHILD \_\_\_\_\_ BIRTHDATE \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
LAST FIRST MIDDLE MO DY YR AGE

ADDRESS \_\_\_\_\_  
NUMBER STREET CITY STATE ZIP

PHONES (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_  
HOME MOTHER'S WORK FATHER'S WORK

MOTHER'S FATHER'S  
FULL NAME FULL NAME  
LAST FIRST LAST FIRST

EMERGENCY \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_  
LAST FIRST PHONE

I, hereby give my son/daughter/charge, permission to participate in the Boys and Girls Club's afterschool transportation program. In the event of an emergency, and I cannot be reached, I give permission to the Boys and Girls Club of Simi Valley, and I/or it's agents, to obtain whatever medical assistance is necessary at my expense.

I, \_\_\_\_\_ being parent, guardian or other person entitled to legal custody of \_\_\_\_\_, a minor child, do hereby authorize the Boys and Girls Club of Simi Valley, into whose care I have entrusted said minor child to any x-ray, examination, anesthetic, medical or surgical diagnosis or treatment and hospital care to be rendered to said minor child under the general or special supervision and under the advice of a physician and surgeon licensed under the anesthetic, dental or surgical diagnosis or treatment and hospital care to be rendered to said minor by a dentist licensed under the provisions of the Dental Practice Act.

PARENT OR GUARDIAN \_\_\_\_\_ DATE \_\_\_\_\_  
SIGNATURE

DOCTOR \_\_\_\_\_ PHONE \_\_\_\_\_

INSURANCE CO. \_\_\_\_\_ POLICY NUMBER \_\_\_\_\_



## Van Transportation Rules & Regulations

Please be aware that it is the goal of the Boys & Girls Club of Simi Valley to provide the highest quality of service to you and your family for the lowest cost possible. Please help us to do so by reading and understanding the following:

- √ Fees are due and payable on the 1<sup>st</sup> of the month, no later than the 5<sup>th</sup>. If not paid by the 5<sup>th</sup>, your account will be charged a \$25.00 late fee and services will be suspended until outstanding fees are paid.
- ✓ If you choose to discontinue van service, a 2-week written drop notice is required in advance, and must be turned in to an office staff member at the front counter of the Club. **If a 2-week advanced notice is not given, you are responsible for payment of 2 weeks as of when you notify us.**
- ✓ The Boys & Girls Club vans will wait approximately 5 minutes when picking up. **If you child is not on the van during that time frame, they will not be transported to the Club. The Boys & Girls Club is not able to return to the schools to pick up any members that “missed” the van.** The member will need to go to the school office and contact parents.
- ✓ Members waiting for the Club van must go to the designated area to wait directly after school dismissal.
- √ If your child misses the van you will be charged a fee of \$25 for us to go back and do an extra pick up.
- ✓ Our goal is to pick up members in a timely manner. We get to each school within 30 minutes of dismissal. Please be aware that the school may not provide supervision for the duration of your child’s wait.
- ✓ Please be aware that your child’s wait time may vary due to early Thursday dismissal, conference schedules, etc. Your child must remain in the designated area in order not to miss the van.

- ✓ If your child is absent from the van and you have not notified the Club of his/her absence, you will receive a follow-up call. These calls are made between 3:30 P.M. and 5:00 P.M
- ✓ If there is a day your child will not be riding the van, you must notify the Club no later than 11:00 AM. In order to keep our prices low, we need to limit staff cost, which would include notification calls. If there are more than 3 occasions in a month where we are not called in advance when your child is absent, you could be subject to drop from the van transportation program.
- ✓ If there is a discipline problem with your child on the van, the child will be taken to the office and you will receive a call from us. If the problem continues your child may be suspended from van service. We try our best to resolve all situations that arise so please talk to your child about these van rules.

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I have read, understand, and agree to the Van Transportation Rules and Regulations of the Boys & Girls Club of Simi Valley.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Child's Name

\_\_\_\_\_  
Date

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Signature

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Print Name

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Child’s Name

\_\_\_\_\_  
Date



**BOYS & GIRLS CLUB**  
OF SIMI VALLEY